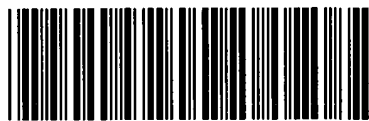


Charity Registration No. 1137666

Company Registration No. 07316433 (England and Wales)

REMAP 2010
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2017

WEDNESDAY



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COMPANIES HOUSE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Richard Bavister Steve Bloor Les Brown Fred Maillardet Adrian Good Helen McCloughry Ian Midgley Tony Shipley Shaun Stacey Andrew Waters David Russell
Chair	Fred Maillardet
Honorary Treasurer	Andrew Waters
Company secretary	Adam Rowe
Charity number	1137666
Company number	07316433
Registered office	Unit D9 Chaucer Business Park Sevenoaks Kent TN16 6YU
Independent Examiner	Neil Thomas FCA Lynfield Maynards Green Heathfield East Sussex TN21 0DG
Main bankers	Co-Operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT

REMAP 2010

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REMAP ANNUAL REPORT

Chairman's forward:

We are one year in to our strategic plan and with the focus that this plan has brought we are starting to see positive results, not least with an uplift in clients helped by over 7%, the largest increase in many years and an average of 10 per day.

We have worked to continually raise our profile through an increased focus on events and PR. We have attended events that concentrate on channelling referrals from healthcare professionals as well as focusing on areas which might be a new source of volunteers. This focus on raising awareness has helped us realise that this will be key to our success in the future, with many healthcare professionals and Occupational Therapists telling us that they know who we are but by being present at their events reminds them that they could use us more.

Another highlight this year was our contribution to the BBC2 programme "Big Life Fix" where we acted as consultants and advisers to the programme maker as well as providing long term support for clients after the programme had been broadcast. Our involvement led to an increase in both clients and volunteer enquiries as well as more broadly bringing to the attention of the public the much valued work organisations like ours carry out.

Overall it has been another successful year for Remap and we will look to build on this success over the coming year.

Fred Maillardet
Chair of Trustees

Structure, Governance and Management

The Governing Document

Remap is registered at Companies House under the name Remap 2010 and with the company number 07316433. It is registered with the Charity Commission under the charity number 1137666.

Remap's main governing document is its Articles of Association, and running alongside these is the Operations Manual, which constitutes the rules of the charity. The Operations Manual also contains guidance on best practice on all aspects of Remap's activities, and as such is an evolving document designed to respond to members' experience and thus retain its relevance and authority.

Recruitment and Appointment of Trustees

The trustees during the year were:

Richard Bavister
Steve Bloor
Les Brown
Julie Gayler (resigned 30 June 2016)
Fred Maillardet
Adrian Good
Helen McCloughry
Ian Midgley
David Russell
Tony Shipley
Andrew Waters

Subsequent to 31 March 2017, on 7 June 2017, Shaun Stacey was appointed a trustee, subject to approval at the 2017 AGM.

Organisational Structure

The organisational structure is a national organisation with 73 local groups that have a high degree of autonomy within nationally set guidelines. The local groups are made up entirely of volunteers, with support in many instances from the local authorities who refer clients to Remap.

The Chief Executive Officer reports to the trustees and is responsible for strategy development as well as operational matters. He is supported by a small office staff of five part and full-time people. The whole team amounts to a full time equivalent of 3.5 people.

Risk management

The major risks and opportunities facing the charity are discussed and reviewed as part of the business cycle and budget process. The trustees confirm that all major risks have been reviewed and systems have been established to mitigate those risks.

Wider Network

Remap is a member of The Forum, a collaborative group of charities having closely similar objectives and service functions. It also has affiliations with a number of other disability charities. There are close links with Remap (Scotland), which is a separate charity subject to the laws of their Administration.

Objectives and Activities

The objects and aims

Remap's charitable purpose is to improve the quality of life of disabled people, treating each as an individual. The charity's objects and aims as set out in the articles of association are to meet the needs of disabled people, irrespective of their race, religion, age, gender, sexual orientation, nationality or ethnic origin in particular by using technology and by providing or assisting in providing technological solutions designed to address their needs.

More specifically, it seeks to achieve these objects through the design, manufacture and supply of custom-made aids and equipment to meet the individual requirements of disabled people, where their needs cannot be satisfactorily met by commercially-available products.

Remap delivers its services through the volunteer group members, who are mainly engineers, technicians and craftspeople, almost all with their own workshop facilities, and health professionals who provide the vital clinical perspective on projects. Many groups look to recruit members with skills beyond the workshop and health care and look for members with skills in fundraising, finance, admin and PR. In this way Remap can provide bespoke devices without incurring the substantial costs normally associated with this type of design and production. Supporters frequently provide materials and access to more specialised workshop facilities, as well as funds to cover the modest operating costs of the local Remap groups.

The recipients of Remap-made equipment are not charged for, so no revenues are earned by construction and supply of equipment. For the volunteers, the main reward is the satisfaction that derives from helping disabled people achieve what would not otherwise be possible for them. They also enjoy the challenge of solving the problems which are presented and the opportunity to go on using and developing their skills.

All of Remap's work is, apart from that of the small national staff team carried out by volunteers which makes Remap a very efficient organisation. The figures recorded this year show an estimate of 67,000 hours per year on volunteer's time alone. Adding for the value of the input of health professionals to local groups, for donated materials and for workshop overheads, a very conservative assessment would suggest an annual value for the volunteering resource in excess of £5 million.

Review of activity

Part of our strategy is to better unite the network and create a sense of being a “single charity” so that we can identify best practice and use it to support local groups that struggle with areas of development such as recruiting volunteers, generating referrals or raising funds. In order to share this in a practical way we will use regional meetings to disseminate information, gain feedback and provide support amongst colleagues.

With a focus on raising awareness we have spent considerable effort attending relevant events to further embed Remap’s reputation amongst the disabled community. Highlights have been Naidex, The Occupational Therapy Show, Model Engineering and Rotary national conference. We have also consolidated relationships with disability charities such as the British Polio Fellowship to ensure we are maximising all opportunities to help clients that might otherwise miss our services.

A Social media strategy has been an important step for us over the last twelve months, enabling us to showcase and connect more effectively with our stakeholders particularly via Facebook and Twitter.

Local group performance and membership

Since the introduction of our strategic plan in 2016 we are seeing sustained growth in the clients we are helping. This year we grew by over 7% and reached 3,663 clients, which is more than we have reached for 5 years and exceeds our target of 3,500. The average cost, including central overheads, to Remap of the cases was £ 67 (2015-16 -£71) which demonstrates the value for money provided by the charity.

Since we started recording demographic information on our clients, we have observed a significant shift in who we are helping and what we are helping them with.

Ten years ago 40% of Remap clients were children under 18, 40% were of working age and 20% people of retirement age. In 2017, 20% helped were children, 40% adults of working age and 40% people of retirement age. 55% of our clients in the last year have suffered with either Arthritis, old age, Cerebral Palsy or Multiple Sclerosis. 40% of the jobs we carry out involve adaptations and improvements to people’s homes, 20% relate to access issues and a further 15% relate to leisure or sport.

The development of the network infrastructure has been a key focus over the year and practical support has continuously been supplied to help struggling groups become better equipped at developing the resources required to grow and improve their standing in the local community. This has resulted in 55% of local groups reaching and helping more clients than they did in 2015/16.

Raising awareness

Online marketing

Following the revamp of our national website – Remap.org.uk, over the last year we had over 30,000 users (unique visitors) and 130,000 page views of the site and shows that the upgrade was long overdue. Part of the website strategy has been to develop a template that local groups can use to showcase their work and have a local site that has the branding and identity of the national organisation. So far 35 local groups (nearly 50%) have a website based on the national template

and a further nine have their own local website. We will continue to work with other local Remap groups to bring them on line over the coming year.

Social media

During the past year we have made an increased focus on social media and started our Facebook account in July 2016. It is a useful platform for posting our case studies and is an easy way to get across what we do to our client community. In addition to Facebook we also have a Twitter account which currently has 700 followers. We will look to put more effort in to social media in the coming year, exploring other ways of raising our profile via this tool.

Publications

We had articles over the last year in many newsletters/magazines and journals including:

- Ability magazine
- Bespoken (online blog)
- Bulletin (British Polio Fellowship)
- Forward (Spinal Injuries Association)
- Independent Living (website including podcast interviews)
- Institute for health visiting
- Institution of Mechanical Engineers (Institution News)
- Midwives magazine
- MS Society
- OT Magazine & OT news
- PosAbility Magazine

Fundraising

Raising funds from trusts and foundations continues to represent a challenge and so over the last year we have worked hard to develop non trust income and have considerable success with raising funds from individuals and the community. This year one of our supporters ran the London Marathon for us, 2 volunteers will carry out the Prudential Ride 100 in July, and we were nominated as charity of the year by St John's Beaumont School in Berkshire after one of our groups helped a teacher's sister. We have seen income from the community and individuals grow from £18,000 in 2015 to over £30,000 this year. We will work hard to develop this income stream over the coming year too.

Charitable trusts who supported Remap in 2016-17

- Alan Shirlaw Charitable Trust
- Charles S French Charitable Trust
- Christadelphian Samaritan Fund
- The Cole Charitable Trust
- Sir Jeremiah Colman Gift Trust
- The Community of the Presentation Trust
- Fisher Charitable Trust
- The Fitton Trust
- Gowling WLG (UK) Charitable Trust
- W. A. Handley Trust
- The Headley Trust
- The Doreen Hood Charity
- The Thomas J Horne Memorial Trust

- The Lady Eileen Joseph Foundation
- The Lewis Family Charity Settlement
- Anton Jurgens Charitable Trust
- The Leathersellers' Company Charitable Fund
- Lions Club
- Lunn-Rockliffe Foundation
- McCabe Family Charitable Trust
- McComish Charitable Trust
- The Park Hill Trust
- Patricia Baines Trust
- The Peacock Charitable Trust
- The Pimpernel Trust
- Rotary Club
- The Sobell Foundation
- The 29th May 1961 Charitable Trust
- The Woodroffe Benton Foundation
- The Yately Road Races

Companies who supported Remap

- BDO LLP
- Delphi Diesel Systems
- DPTV
- My Hobby Store
- John Lewis
- JPDS Creative
- Log Cabin Sales
- Perkins Engines
- Roke Manor
- Santander
- Screwfix
- Sugru
- Waitrose

Financial Review

Financial statements

The financial statements for the year ended 31 March 2017 are set out on pages 12 to 15.

Reserves policy

The trustees have set a reserves policy that puts a limit upon reserves holdings that is equivalent to 12 months' normal expenditure. They regard this limit as the minimum that will allow for the orderly conduct of the charity's business and obligations in what is a particularly uncertain funding climate and, at the same time, the maximum that could be regarded as a proper use of donated funds. Funds held by groups are expected in aggregate to comply with this policy, but there are two factors which may lead to departures. These allow very low spending groups to hold a proportionately larger reserve in order to cope with unexpectedly expensive cases, and for groups in receipt of quite substantial legacies or donations which have to be spent locally to have a reasonable amount of time for the orderly application of the monies. Because of the demands of the overall funding situation, the trustees intend to ensure the removal of barriers to the effective use of all reserves which can be used for the benefit of the network, to help Remap achieve its charitable objects.

Investment policy

Any balance of funds not required for immediate expenditure is held on bank deposit. For funds held centrally these are invested, partly with COIF Investment Fund and partly, with Virgin Money.

Investment performance

Total interest received was £954 - the bulk of which came from Virgin Money

Any funds in deficit

There are no funds in deficit.

Public Benefit

The charity has complied with the guidance on public benefit requirement in accordance to Section 17 of the Charities Act 2011.

Independent Examiner

Neil Thomas FCA was re-appointed as Independent Examiner at the AGM in June 2016. It is proposed that he should be further reappointed at the forthcoming 2017 AGM.

This report is made by the trustees and signed on their behalf by the Chairman on 7 June 2017.

Fred Maillardet
Chair



REMAP 2010

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees, who are also the directors of Remap 2010 for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on an on-going basis unless it is inappropriate to presume that the trust will continue in operation.

The Trustees are responsible for keeping adequate accounting records and disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REMAP 2010
Statement of Financial Activities
for the year ended 31 March 2017

Notes	Unrestricted funds		Restricted		Total 2017 £	Total 2016 £
	Central Office £	Local Groups £	Central Office £	Local Groups £		
Incoming resources						
<i>Donations legacies and other gifts</i>						
Charitable trusts	56,322	25,671	-	7,130	89,123	96,791
Other donors	39,264	71,590	-	1,750	112,604	101,457
Legacies	2,078	1,100	-	-	3,178	500
Total donations and gifts	97,664	98,361	-	8,880	204,905	198,748
<i>Other incoming resources</i>						
Government project grants	2,000	3,617	-	1,000	6,617	5,171
Interest receivable	766	188	-	-	954	1,190
Total other incoming resources	2,766	3,805	-	1,000	7,571	6,361
Total incoming resources	100,430	102,166	-	9,880	212,476	205,109
Charitable expenditure						
<i>Cost of activities in furtherance of the objects of the charity:</i>						
Central office	124,350	-	-	-	124,350	122,094
Local groups expenditure	-	79,499	-	8,881	88,380	90,974
Publicity and exhibitions	3,231	-	-	-	3,231	3,888
<i>Costs of generating funds</i>						
Fundraising	20,242	-	-	-	20,242	18,159
<i>Governance costs</i>	3 8,991	-	-	-	8,991	8,494
Total resources expended	156,814	79,499	-	8,881	245,194	243,609
Net incoming resources (deficit)	(56,384)	22,667	-	999	(32,718)	(38,500)
Transfers	31,255	(31,255)	-	-	-	-
At 1 April 2016	130,581	163,704	6,500	10,789	311,574	350,074
At 31 March 2017	105,452	155,116	6,500	11,788	278,856	311,574
Representing						
Current assets	105,962	155,116	6,500	11,788	279,366	312,074
Current liabilities	(510)	-	-	-	(510)	(500)
	105,452	155,116	6,500	11,788	278,856	311,574

REMAP 2010
Registered company number: 7316433

Balance Sheet
as at 31 March 2017

	Notes	2017		2016	
		£	£	£	£
Current assets					
Debtors	5	11,076		16,216	
Short term deposits		137,361		147,866	
Cash at bank		<u>130,929</u>		<u>147,992</u>	
		279,366		312,074	
Creditors: amounts falling due within one year	6	(510)		(500)	
		<u> </u>		<u> </u>	
Net current assets		278,856		311,574	
		<u>278,856</u>		<u>311,574</u>	
Accumulated funds					
<i>Unrestricted funds</i>					
Central fund		105,452		130,581	
Local groups fund		<u>155,116</u>		<u>163,704</u>	
		260,568		294,285	
<i>Restricted funds</i>					
Central fund	7	6,500		6,500	
Local groups fund		11,788		10,789	
		<u> </u>		<u> </u>	
		278,856		311,574	

For the year ending 31 March 2017, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the trustees on 7 June 2017 and signed on their behalf by

F J MAILLARDET
Chairman of Trustees



**Notes to the financial statements
for the year ended 31 March 2017**

1 Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (revised 2015).

Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Grants are recognised in full in the Statement of Financial Activities in the year in which they are received.

Resources expended

Resources expended are recognised in the year in which they are incurred allocated to the particular activity to which they relate.

Governance costs are those attributable to organisational administration and compliance with constitutional and statutory requirements.

Funds

The funds of Remap are split into Central and Local Groups Funds. The distinction between the two funds does not imply any formal restriction on the trustees' access to all Remap resources. Local Groups Funds represent incoming resources and expenditure relating to the various regional groups and are held in individual group bank accounts.

Restricted funds are those funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions are imposed by the donor.

Assets

Fixed assets are generally written off in the year of purchase.

2 Staff costs	2017	2016
	£	£
Salaries and wages	97,276	94,044
Social security and pension costs	<u>6,896</u>	<u>7,093</u>
	<u>104,172</u>	<u>101,137</u>
Management remuneration	<u>41,667</u>	<u>40,000</u>
Average monthly number of employees during the year	<u>4</u>	<u>4</u>

There are no employees with earnings in excess of £60,000.

3 Governance costs	Central Funds £	Panel Funds £	Total 2017 £	Total 2,016 £
Liability insurance	6,275	-	6,275	6,026
Trustees' and other governance meetings	2,206	-	2,206	1,968
Accountant's fees	<u>510</u>	<u>-</u>	<u>510</u>	<u>500</u>
	<u>8,991</u>	<u>-</u>	<u>8,991</u>	<u>8,494</u>

4 Transactions with trustees

During the year 3 trustees (2016-4) were reimbursed for motor, travel and other expenses totalling £869 (2016- £954). In addition one trustee (2016-one trustee) was paid £3,060 (2016 - £3,000) as remuneration for accountancy services.

5 Debtors	2017 £	2,016 £
Income tax recoverable	5,448	4,739
Other debtors and prepayments	<u>5,628</u>	<u>11,477</u>
	<u>11,076</u>	<u>16,216</u>

6 Creditors	2017 £	2016 £
Other creditors and accruals	<u>510</u>	<u>500</u>

7 Restricted funds

Central restricted funds comprise £6,500 from IBM for local use by the Coventry & Warwick panel. Local groups restricted funds principally comprise funds restricted to local use.

**Independent Examiners Report to the Trustees of
REMAP 2010**

Registered company number: 7316433

Registered charity number: 1137666

I report on the accounts of the charity for the year ended 31 March 2017, which are set out on pages 12 to 15.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities SORP (FRS 102);

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Neil Thomas, FCA

NEIL THOMAS FCA

Chartered Accountant

Lynfield

Maynards Green

Heathfield

East Sussex TN21 0DG

Date: 7 June 2017